



FAPAA 35th ECM
April 24 – 26, 2008
Shinagawa Prince Hotel, Shinagawa, Japan

HOTEL ACCOMMODATION (*information only*)

JTB GMT has booked rooms at Shinagawa Prince Hotel in Tokyo for the Meeting period. Reservations will be processed in order of receipt of application form (**follow FAPAA meeting registration Process**).

Hotel Name (Check-in & out time)	Tower/Grade	Room Rates	
Shinagawa Prince Hotel (13:00 / 11:00) Address: 4-10-30, Takanawa, Minato-ku, Tokyo 108-8611 Phone: +81-3-3440-1111 Access : 2 min. walk from JR Shinagawa Sta. (Takanawa-guchi Exit)	Main Tower	Single occupancy of a twin bed with breakfast	Twin bed room with breakfast
	Standard 21.0sqm	JPY17,115	JPY20,747
	Deluxe* 26.5sqm	JPY20,680	JPY23,635
	Annex Tower	Single occupancy of a double bed with breakfast	Double bed room with breakfast
	Standard 20.4sqm	JPY18,270	JPY21,325
	Deluxe* 25.7sqm	JPY20,680	JPY23,635

- ◆ Room rates include service charge, a 5% consumption tax and hotel tax where applicable.
- ◆ If you need early check-in/late check-out, please kindly mention your request in "Comments" on the web site.
- ◆ *Few rooms are available and interested delegates are kindly request to do early booking.

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**APPLICATION AND PAYMENT FOR HOTEL
(follow FAPAA Meeting Registration Process)**

Participants wishing to reserve hotel accommodation should apply through the on-line FAPAA Meeting Registration to reach JTB GMT **no later than February 28, 2008.** (Confirmation sheet will be sent by JTB GMT.)

Application should be accompanied by a remittance covering the hotel deposit (one night room charge) due JTB GMT. (The hotel deposit will be credited to your bill. All hotel expenses deducting the deposit should be paid directly to the hotel.)

No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen. If the remitter's name is different from the participant's name or the remittance covers more than one person, please clarify the name of each participant.

Payment should be in the form of:

- One of the following credit cards 1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB
- A bank transfer to JTB Global Marketing & Travel Inc. (Message: CD101923-803)
Account at The Bank of Tokyo-Mitsubishi UFJ, Ltd. Shin-Marunouchi Branch (swift code: BOTKJPJT)
1-4-2 Marunouchi, Chiyoda-ku, Tokyo 100-0005 Japan (Account number: 4760343)

CANCELLATION

In the event of cancellation, written notification should be sent to JTB GMT. The following cancellation fees will be deducted before any refund is made.

Hotels:	Up to 10 days before the first night of stay	-----	None
	9 to 2 days before	-----	20% of daily room charge
	1 day before	-----	80% of daily room charge
	On the day of arrival or no notice given	-----	100% of daily room charge

To book accommodation, please continue through the FAPAA 35th ECM Meeting Registration process

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