



Australian Government

Department of Transport and Regional Services

Dear Regulated Air Cargo Agent

IMPORTANT INFORMATION FOR REGULATED AIR CARGO AGENTS

I last wrote to you on 24 June 2005 outlining requirements under the Aviation Transport Security Act (ATSA) 2004 and the Aviation Transport Security Regulations (ATSR) 2005, which came into effect on 10 March 2005.

DOTARS requires all RACAs to submit a revised Transport Security Program (TSP) by 10 March 2006. **The attached security undertaking must be returned by 21 December 2005.**

To assist you in developing your TSP detailed guidance is available from DOTARS. This guidance can greatly reduce the time and resources needed to develop a TSP. To access this guidance you must first complete the security undertaking attached to this letter. When we receive your undertaking we will then forward an application form to the email address you provide. The information you provide in the application form will allow us to send you detailed guidance that is appropriate for your business.

The completion of the security undertaking will also make you eligible to attend a TSP workshop. Using the detailed guidance from DOTARS the workshops will allow you to produce a final draft of your TSP for submission. DOTARS will be holding the workshops in capital cities beginning February and each workshop will take about 6 hours. I would encourage you to attend a workshop.

Please note the proposed dates for workshops will be held in your area (below). Once we have received your application, we will provide you the other details (venues and times). We have contracted Cogent Business Solutions to arrange the workshops. Staff from Cogent will contact you to confirm your attendance at a workshop.

Workshop Location	Week starting	Week ending
NSW	30-Jan-06	4-Feb-06
VIC / TAS	6-Feb-06	12-Feb-06
SA/ WA	13-Feb-06	20-Feb-06
NT	20-Feb-06	28-Feb-06
QLD	27-Feb-06	8-Mar-06

Yours sincerely

Jonathan Wraith
Section Head - Cargo Security
7 December 2005

Please attention responses to:
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