



NEPAL FREIGHT FORWARDERS ASSOCIATION

NEFFA Secretariat Building, Rudramati Marg, Kalopul, Kathmandu, Nepal, P.O.Box:20283, Tel: 00977-01-4519769, 4523735
E-Mail: neffacontact@gmail.com, , Website: www.neffa.org.np

FAPAA CONFERENCE 2026 GENERAL INFORMATION SHEET FOR PARTICIPANTS

Event Details: 52nd EXECUTIVE COUNCIL MEETING & AGM 2026

Date: June 28-30, 2026

Venue: Kathmandu Marriott Hotel

Manakamana Marg, Naxal, Kathmandu Nepal

TENTATIVE ITINERARY:

June 28, 2026 (DAY 1)			
5:30 P.M.	Arrival of Delegates		
6:00 P.M. Onwards	Cocktail & Welcome Reception	Kathmandu Marriott Hotel	Attire: Smart Casual
June 29, 2026 (DAY 2)			
9:30 - 10:00 A.M.	Registration (Conference Kits and ID Badges will be distributed upon registration)	Registration Desk Kathmandu Marriott Hotel – Koshi Hall	Attire: Business
10:00 A.M. - 1:00 P.M.	Executive Council Meeting with Guest Speakers	Kathmandu Marriott Hotel – Koshi Hall	
1:00 P.M. - 2:00 P.M.	Lunch		
2:15 A.M. - 6:00 P.M.	Executive Council Meeting with Members only	Kathmandu Marriott Hotel – Koshi Hall	
6:30 P.M. Onwards	Gala Dinner	Kathmandu Marriott Hotel – Koshi Hall	Attire: Business Casual
June 30, 2026 (DAY 3)			
10:00 A.M.	Annual General Meeting	Kathmandu Marriott Hotel – Koshi Hall	Attire: Business
12:00 NN- 6:30 P.M.	City Tour		





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Accommodation & Transportation: Participants to book directly with Kathmandu Marriott Hotel.

Room Rate Offered for Deluxe Room (Special Rate for Event)

Single Occupancy: USD 135.00+2% Luxury Tax+13% of VAT per room per night

Double Occupancy: USD 150.00+2% Luxury Tax+13% of VAT per room per night

Above room rates includes the below benefits:

- Non Alcoholic welcome drink on arrival.
- Buffet Breakfast at Thamel Kitchen our All Day Dining Restaurant.
- Complimentary Wi-Fi in room.
- Complimentary use of Fitness Centre & Swimming Pool.
- Standard room amenities (in room tea/coffee maker with supplies, 2 bottles of mineral water per day, iron and ironing board, bathroom slipper, safe deposit locker, hair dryer, 49 inch LED Smart TV with host cable channels)

Airport Transfer:

Car: USD 35.00+2% Luxury Tax+13% of VAT per car per way

Remarks: Our check in time is 3 PM, hence for early arrival before 2 PM, we strongly suggest that the room is pre-booked the night before to ensure room availability up-on the check in. This is with an additional one-night fee.

Early Check-in Policy: As per policy we can extend early arrival at 50% if guest is reaching the hotel between 9:00 AM to 2:00 PM. Subject to availability.

Late Check-out policy: Our check-out time is 12:00 noon. We can extend late check-out till 6:00 PM at 50% of room charge applicable basis as a day use while after 6:00 PM, full room rate will be applicable. Subject to availability.

City Tour: (UNESCO World Heritage Monument Zones)

Kathmandu Durbar Square (Hanuman Dhoka): The historic palace of the Malla kings, featuring intricate temples, courtyards, and the Kumari Ghar (House of the Living Goddess).

Patan Durbar Square: Located in Lalitpur, famous for its dense concentration of temples, the Krishna Mandir, and rich Newari architecture.

Bhaktapur Durbar Square: Known for the 55-window palace and Nyatapola temple, representing the best-preserved medieval city in the valley.

Swayambhunath Stupa (Monkey Temple): A stunning Buddhist stupa atop a hill offering panoramic views, known for its whitewashed dome and gilded spire.

Boudhanath Stupa: One of the largest spherical stupas in Nepal and a focal point for Tibetan Buddhism in Kathmandu.



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Pashupatinath Temple: A highly sacred Hindu temple complex dedicated to Shiva, situated on the banks of the Bagmati River.

Changu Narayan Temple: Located on a hilltop, this is considered the oldest Hindu temple in the Kathmandu Valley, dedicated to Lord Vishnu.

Important Contacts

NEFFA Secretariat:

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