



@SINGAPORE

# *Training Report*

## Singapore Education & Training Report

### **SAAA Cargo Services Pte Ltd**

A wholly owned subsidiary company of SAAA@Singapore, SAAA Cargo Services Pte Ltd (SCS) was formed as a commercial investment arm in 1988. Amongst its diverse activities, SCS provides tradenet documentation services, collects Goods Services Tax (GST) on behalf of Singapore Customs, sales of consolidation savings for bulk savings of neutral airway bill and bar code labels, electronic submission of Cargo Manifest declaration via ACES and issuing of Certificate of Origin.

#### **i) Executive Board Profile**

No.	Name	Position	Organization / Company Name	Role at SCS
1.	Mr Paul Teo	VP, South Asia Centre	Speedmark Air Transportation Pte Ltd	Chairman
2.	Mr Gabriel Lam	CEO	Shalom International Movers Pte Ltd	Director
3.	Mr Steven Lee	Consultant	Cargo Community Network Pte Ltd	Director
4.	Mr Ken Chua	Sales & Marketing Manager	UT-WAYS Freight Services Pte Ltd	Director
5.	Ms Pauline Tok	CEO	SAAA@Singapore	Director

As part of SAAA@Singapore's mission of uplifting the capability building of manpower within the industry, SAAA also undertakes to better service the industry by providing the appropriate training for individuals within and outside of aircargo industry. SAAA Cargo Services Pte Ltd is accredited by International Air Transport Association (IATA) as an Authorized Training Centre.

Below are the courses conducted:

S/N	Course Title	Duration
1.	Airfreight Forwarders Basic Course	3 days
2.	Transport of DG by Air (Initial) 7.1 (Preparing DG Consignment, excluding Radioactive materials)	4 days
3.	Transport of DG by Air (Initial) 7.1 (Preparing DG Consignment, including Radioactive materials)	5 days
4.	Transport of DG by Air (Initial) 7.3 (Processing or accepting DG Consignments, excluding Radioactive materials)	4 days
5.	Transport of DG by Air (Initial) 7.3 (Processing or	5 days

	accepting DG Consignments, including Radioactive materials)	
6.	Transport of DG by Air (Recurrent) 7.3 (Processing or accepting DG Consignments)	3 days
7.	Transport of DG by Air (Recurrent) 7.1 (Preparing DG Consignments)	3 days
8.	Transport of DG by Air (Initial) 7.2 (Processing or Accepting Goods Presented as General Cargo)	1 day
9.	Transport of DG by Air (Initial) 7.4 (Handling Cargo in a Warehouse, Loading and Unloading Unit Load Devices and Loading and Unloading Aircraft Cargo Compartments)	1 day
10.	HazMat Transport Driver Permit (HTDP) Course	1 day

**2026 Updates:**

**Airfreight Forwarders Basic Course**



The Airfreight Forwarders Basic Course is to provide an overview of the air cargo industry through coverage on airlines, cargo handling agents and freight forwarder operations. It is also to educate participants in import/export procedures and e-Freight operations.

The course is designed specifically to prepare the new entrants into the airfreight industry, sales & marketing personnel who want to understand the operational background of freight forwarding, all who wish to learn more about the airfreight industry.

## CBTA Dangerous Goods Course (Transport of DG by Air)



SAAA Cargo Services Pte Ltd

**NEW!**



**REGISTER NOW**

SAAA Cargo Services Pte Ltd brings you  
**\*CBTA Dangerous Goods (DG) Training**  
A competency-based approach to dangerous goods training and assessment program

**JOIN US**

**What's CBTA DG Training?**

- The CBTA Dangerous Goods Course offers a Competency-Based Training and Assessment approach to identify key competencies and the level of proficiency to provide focused training.

**Achieve Your Goal**

- A competent workforce with the relevant knowledge, skills, attitudes and experience to transport dangerous goods safely and efficiently.

**Who should attend?**

- Cargo Agents/Staff
- Airline Staff
- Freight Officers
- Ground Handling Staff
- Shippers/ Packers
- Managers
- Operational Staff

\*For more information, please email Peggy at [admin@saaa.org.sg](mailto:admin@saaa.org.sg) or contact her at 6545 5006.

The CBTA Dangerous Goods Course offers a Competency-Based Training and Assessment approach to identify key competencies and the level of proficiency to provide focused training. The purpose of the course is to produce a competent workforce with the relevant knowledge, skills, attitudes and experience to transport dangerous goods safely and efficiently. This is targeted at the cargo agents/staff, airline staff, freight officers, ground handling staff, shippers/ packers, managers and operational staff.

## SAAA Incoterms



The Incoterms provides comprehensive working knowledge of International Chamber of Commerce (ICC)'s globally recognised commercial trade terms, which offer specific guidance for those participating in the import and export of global trade. By joining this program, your company will benefit from insight, to be capable to advise and comprehend on costs and obligation implications. The target of the Programme comprises of staff involved in effecting procurement, logistical arrangement and coordinating of goods inbound and outbound. There is no pre-requisite required for the course participants.

## Supply Chain Overview



Supply Chain Overview course is to understand the importance of customers and the various stakeholders in the Supply Chain Management, particularly in the air cargo industry.

- Definition of Supply Chain Management
- Supply Chain Process and Support Activities
- Three Main Types of SCM strategies
- Understanding SCm Strategies
- Supply Chain Management Trends

The course is designed specifically to prepare new entrants for a role in air cargo whose aim is to have a helicopter view on airfreight industry.

## ***Our Services***

*SAAA provides services to members and customers of the airfreight industry.*



**@ Singapore**



- **Education / Training**  
SAAA Cargo Services Pte Ltd is an IATA CBTA Excellence

SAAA@Singapore (formerly known as The Singapore Aircargo Agents Association) was founded in 1971 and represents the airfreight forwarding industry.

- **Selling of Neutral Air Waybills and Bar Code Labels**

- **TradeNet Documentation**
- **Electronic submission of Cargo Manifest Declaration via ACES**
- **Certificate of Origin**

### **SAAA@Singapore**

*Unit Address:*  
7 Airline Road  
#04-06 Cargo Agents Building E  
Singapore 819834

*Mailing Address:*  
P.O. Box 558  
Airmail Transit Centre  
Singapore 918102

**Telephone:** (65) 6545 4620 / 6545 4721  
**Facsimile:** (65) 6542 6820  
**Email:** [saasin@saaa.org.sg](mailto:saasin@saaa.org.sg)  
**Website:** [www.saaa.org.sg](http://www.saaa.org.sg)

### **SAAA Cargo Services Pte Ltd**

*Unit Address:*  
7 Airline Road  
#04-06 Cargo Agents Building E  
Singapore 819834

*Mailing Address:*  
P.O. Box 614  
Airmail Transit Centre  
Singapore 918104

*Office Address for Tradenet, ACES & Certificate of Origin:*  
Room 107, Ground Floor, SATS Airfreight Terminal 3, Core H, Singapore 819454  
**Telephone:** (65) 6545 9597 **Facsimile:** (65) 6543 0147 **Email:** [scs@saaa.org.sg](mailto:scs@saaa.org.sg)

**Training:** (65) 6545 5006;  
[admin@saaa.org.sg](mailto:admin@saaa.org.sg)  
**Accounts:** (65) 6543 0059;  
[finance@saaa.org.sg](mailto:finance@saaa.org.sg)  
**Facsimile:** (65) 6542 6820  
**Website:** [www.saaa.org.sg](http://www.saaa.org.sg)

Prepared by : Ms Pammie Loh  
Vetted by : Ms Pauline Tok

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Confidential

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